

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Board Meeting
April 23, 2024
5:30 PM

The Oshtemo Township Board Meeting was held in person at the Township Hall. Residents were able to give public comments during the meeting. Supervisor Bell called the meeting to order at approximately 5:30 PM.

PRESENT:

Supervisor Cheri Bell
Clerk Dusty Farmer
Trustee Neil Sikora
Trustee Michael Chapman
Trustee Kristin Cole

ABSENT:

Treasurer Clare Buszka
Trustee Zak Ford

Also present were Attorney James Porter, Public Works Director Anna Horner, IT Director Jon Gibson, and approximately 6 interested people.

Public Comment

Supervisor Bell opened public comment. No public comment.

Public Officials Update

Paul Sotherland presented Kalamazoo Commuter Challenge from May 17-30. Registration for individuals and organizations is free. This friendly competition is an event to promote both bike lanes and healthy living in our community.

Consent Agenda

Supervisor Bell asked if anyone wished to remove any item from the consent agenda.

- a. Meeting Minutes
- b. Building Department Fee Schedule
- c. March 2024 Board of Review Summary
- d. Second Reading re Text Amendments to Article 55: Signs and Billboards
- e. Second Reading re Text Amendments to Article 50: Schedule of Regulations, Section 50.60c Setback Provisions: Business and Industrial Districts
- f. Section 5.3 Employee Handbook Amendment
- g. 2025 Budget Calendar DRAFT

Motion by Chapman, second by Cole to approve the consent agenda. Motion carried 5-0, with two absent.

GIS Presentation – Oshtemo Public Web Maps

GIS Specialist Scott Fitzgerald showcased the GIS work that has been done so far this year. There are many new tools for both staff and residents to use within the interactive map available on the Oshtemo website, including new development. He also demonstrated the new ability to look up cemetery information and to request reservation of a grave site.

Friends of the Parks’ Bylaws Amendment

Parks Director Vanessa Street provided information regarding the amendments to the Friends of the Parks Bylaws.

Supervisor Bell opened public comment. No public comment.

Motion by Sikora, second by Cole to approve the amendments to the Friends of the Parks Bylaws. Motion carried 5-0, with two absent.

Resolution Declaring Intent to Pave South Second Street

Supervisor Bell opened public comment. One person spoke.

Motion by Sikora, second by Farmer to accept the petition signatures. Motion carried 5-0, with two absent.

Motion by Cole, second by Sikora to direct the Township Engineer to proceed with the plans or the improvement, the location thereof, and an estimate of the costs of the same. Motion carried 5-0, with two absent.

Motion by Chapman, second by Cole the plans and estimates to be files with the Township Clerk for public examination. Motion carried 5-0, with two absent.

Motion by Cole, second by Chapman to adopt a Resolution Declaring Intent to Pave South Second Street, designating the boundaries of the proposed Special Assessment District, in accordance with MCL 41.724. Roll call. Resolution adopted 5-0, with Ford and Buszka absent.

Closed Session to Discuss Written Opinion of Counsel

Motion by Farmer, second by Sikora to adopt a resolution to enter closed session at approximately 6:40 PM to discuss written opinion of counsel. Roll call. Resolution adopted 5-0, with Ford and Buszka absent.

Motion by Farmer, second by Sikora to return from closed session at approximately 7:01 PM. Motion carried 5-0, with two absent.

Motion by Farmer, second by Chapman to proceed as discussed in closed session. Motion carried 5-0, with two absent.

Publication of Legal Notices

Motion by Farmer, second by Sikora to publish all notices, ordinances, and proceedings of the Township by publishing a notice of posting in the Kalamazoo Gazette, with a summary of ordinances when required, utilizing the most cost-effective means possible, along with posting in the Office of the Clerk and on the Township Website. Motion 5-0, with two absences.

Public Comment

Supervisor Bell opened public comment. No public comment.

Supervisor Bell adjourned the meeting at approximately 7:28 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Cheri Bell
Township Supervisor