



## **ZONING BOARD OF APPEALS - VARIANCE REQUEST REVIEW FORM**

**The Board is required by law to consider the following, and only the following, criteria when deciding on an application for a nonuse variance. When making a motion on a variance, each of the following criteria must be clearly addressed** in order to document how the Board's decision was made. Please fill in the lines below and verbally state how these criteria are, or are not, met.

Case: \_\_\_\_\_

Date: \_\_\_\_\_

Criteria 1: Conformance Unnecessarily Burdensome

*Are reasonable options for compliance available? Please note that economic hardship cannot be considered.*

Yes: \_\_\_\_\_

**No:** \_\_\_\_\_

Criteria 2: Substantial Justice

*Is the decision consistent with past decisions of the ZBA (precedence)?*

**Yes:** \_\_\_\_\_

No: \_\_\_\_\_

Criteria 3: Unique Physical Circumstances

*Are there unique physical limitations or conditions which prevent compliance?*

**Yes:** \_\_\_\_\_

No: \_\_\_\_\_

Criteria 4: Self-Created Hardship

*Are the conditions or circumstances which resulted in the variance request created by actions of the applicant?*

Yes: \_\_\_\_\_

**No:** \_\_\_\_\_

Criteria 5: Public Safety and Welfare

*If granted, will the spirit of the ordinance be observed, and public safety and welfare secured?*

**Yes:** \_\_\_\_\_

No: \_\_\_\_\_

Based on the review of the criteria listed above the Zoning Board of Appeals rules to Approve / Deny the variance request.