

OSHTEMO CHARTER TOWNSHIP BOARD
7275 West Main Street
Kalamazoo, MI 49009

May 14, 2024

Refer to page 3 for Virtual Meeting Information

REGULAR MEETING
5:30 P.M.
AGENDA

1. Call to Order
2. Remote Location Identification (for remote attendance when permitted by statute)
3. Pledge of Allegiance
4. Township Mission/Vision/Core Values: *PROFESSIONALISM Commitment to continuous improvement to government operations.*
5. Public Comment on Non-Regular Session Items
6. Public Officials Updates
 - a. Road Commission of Kalamazoo County (RCKC) Presentation/Discussion
7. Consent Agenda
 - a. Meeting Minutes [[Minutes of Regular Meeting April 23, 2024](#)]
 - b. Receipts and Disbursements [[April 2024](#)]
 - c. Amendment to Non-ERISA Retirement Plan
 - d. Ordinance Enforcement Job Description Revisions
 - e. Approval to apply for Housing Readiness Incentive Grant
8. Consideration of Issuance of Industrial Facilities Tax Exemption Certificate for Faraday Defense Corporation and Faraday Properties LLC
9. Resolution: 2nd St Special Assessment District
10. Resolution: Fairlane Plat Streetlights Project
11. CLOSED SESSION: Attorney Porter's Annual Review
12. Public Comment
13. Board Member Comments & Committee Updates
14. Other Updates & Business
15. Adjournment

**Policy for Public Comment
Township Board Regular Meetings, Planning Commission & ZBA Meetings**

All public comment shall be received during one of the following portions of the Agenda of an open meeting:

- a. Citizen Comment on Non-Agenda Items or Public Comment – while this is not intended to be a forum for dialogue and/or debate, if a citizen inquiry can be answered succinctly and briefly, it will be addressed or it may be delegated to the appropriate Township Official or staff member to respond at a later date. More complicated questions can be answered during Township business hours through web contact, phone calls, email (oshtemo@oshtemo.org), walk-in visits, or by appointment.
- b. After an agenda item is presented by staff and/or an applicant, public comment will be invited. At the close of public comment there will be Board discussion prior to call for a motion. While comments that include questions are important, depending on the nature of the question, whether it can be answered without further research, and the relevance to the agenda item at hand, the questions may not be discussed during the Board deliberation which follows.

Anyone wishing to make a comment will be asked to come to the podium to facilitate the audio/visual capabilities of the meeting room. Speakers will be invited to provide their name, but it is not required.

All public comment offered during public hearings shall be directed, and relevant, to the item of business on which the public hearing is being conducted. Comment during the Public Comment Non-Agenda Items may be directed to any issue.

All public comment shall be limited to four (4) minutes in duration unless special permission has been granted in advance by the Supervisor or Chairperson of the meeting.

Public comment shall not be repetitive, slanderous, abusive, threatening, boisterous, or contrary to the orderly conduct of business. The Supervisor or Chairperson of the meeting shall terminate any public comment which does not follow these guidelines.

(adopted 5/9/2000)
(revised 5/14/2013)
(revised 1/8/2018)

Questions and concerns are welcome outside of public meetings during Township Office hours through phone calls, stopping in at the front desk, by email, and by appointment. The customer service counter is open from Monday-Thursday, 8 a.m.-1 p.m. and 2-5 p.m., and on Friday, 8 a.m.–1 p.m. Additionally, questions and concerns are accepted at all hours through the website contact form found at www.oshtemo.org, email, postal service, and voicemail. Staff and elected official contact information is provided below. If you do not have a specific person to contact, please direct your inquiry to oshtemo@oshtemo.org and it will be directed to the appropriate person.

Oshtemo Township Board of Trustees		
<u>Supervisor</u>		
Cheri Bell	216-5220	cbell@oshtemo.org
<u>Clerk</u>		
Dusty Farmer	216-5224	dfarmer@oshtemo.org
<u>Treasurer</u>		
Clare Buszka	216-5260	cbuszka@oshtemo.org
<u>Trustees</u>		
Neil Sikora	760-6769	nsikora@oshtemo.org
Kristin Cole	375-4260	kcole@oshtemo.org
Zak Ford	271-5513	zford@oshtemo.org
Michael Chapman	375-4260	mchapman@oshtemo.org

Township Department Information			
<u>Assessor:</u>			
Kristine Biddle	216-5225	assessor@oshtemo.org	
<u>Fire Chief:</u>			
Greg McComb	375-0487	gmccomb@oshtemo.org	
<u>Ordinance Enforcement:</u>			
Rod Rought	216-5222	rrought@oshtemo.org	
<u>Parks Director:</u>			
Vanessa Street	216-5233	vstreet@oshtemo.org	
Rental Info	216-5224	oshtemo@oshtemo.org	
<u>Planning Director:</u>			
Jodi Stefforia	375-4260	jstefforia@oshtemo.org	
<u>Public Works Director:</u>			
Anna Horner	216-5228	ahorner@oshtemo.org	

Zoom Instructions for Participants

Before a videoconference:

1. You will need a computer, tablet, or smartphone with a speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. If you are going to make a public comment, please use a microphone or headphones with a microphone to cut down on feedback, if possible.
3. Details, phone numbers, and links to videoconference or conference call are provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 11-digit Meeting ID.

To join the videoconference:

1. At the start time of the meeting, click on this link to [join via computer](#). You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering this Meeting ID: **836 7398 7592**

If you are having trouble hearing the meeting or do not have the ability to join using a computer, tablet, or smartphone then you can join via conference call by following instructions below.

To join the conference by phone:

1. On your phone, dial the teleconferencing number: **1-929-205-6099**
2. When prompted using your touchtone (DTMF) keypad, enter the Meeting ID number: **836 7398 7592#**

Participant controls in the lower-left corner of the Zoom screen:



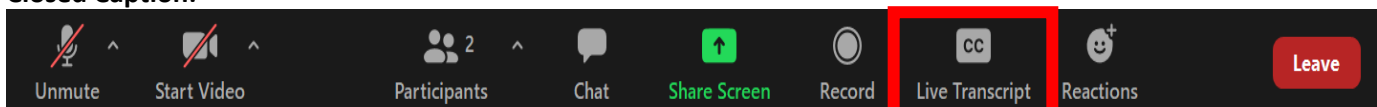
Using the icons at the bottom of the Zoom screen, you can (some features will be locked to participants during the meeting):

- Participants – opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand. **This will be used to indicate that you want to make a public comment.**
- Chat – opens pop-up screen that allows participants to post comments during the meeting.

If you are attending the meeting by phone, to use the “Raise Hand” feature **press *9 on your touchtone keypad.**

Public comments will be handled by the “Raise Hand” method as instructed above within Participant Controls.

Closed Caption:



Turn on Closed Caption:

Using the icons at the bottom of the Zoom screen:

1. Click on the “Live Transcription” button.
2. Then select “Show Subtitle”.

Mission:

To advance the quality of life of all residents through a commitment to responsible growth, and value-driven municipal services that promote the relationships among economic vitality, environmental stewardship, and social equity.

Vision:

A sustainable and innovative community built through a legacy of planned, responsible growth and rural preservation.

Core Values:

PUBLIC SERVICE

- Fair treatment to all people.
 - Each customer is welcomed and that their input is wanted.
 - Difficult questions are not marginalized.
- Allow residents to interact directly with the township staff and officials.
- Decisions are made based on the value to our Township and residents.

SUSTAINABILITY

- Meet the needs of the present without compromising future generations.
 - Consider the environment through practices that reduce impacts.
 - Value conscious decision making.
 - Committing to quality Fire and Police protection.

INNOVATION

- Providing the best value-conscious technology currently available.
- Leverage new technologies and ways of doing business to increase accessibility and improve services.

PROFESSIONALISM

- Hire staff with strong core competencies within their given profession.
 - Commitment to continuous improvement to government operations.
- Dedicated to open communication to improve productivity and effectiveness.

INTEGRITY

- Decisions are made logically through the collection of evidence, facts, and public input.
 - When promises are made, we follow through.
 - We do not obfuscate – we say what we mean and do what we say.
 - Transparent governmental practices are of the highest priority.

FISCAL STEWARDSHIP

- Ensure that taxpayer investments are spent wisely, effectively and efficiently.

Memorandum & Request



Date: April 25, 2024
To: Township Board
From: Sierra Lucas, Paralegal – Legal Department
Subject: Plan Amendment to Governmental Non-Erisa Retirement Plan

Objectives

MOTION: I make the motion to adopt the Amendment to the Charter Township of Oshtemo Governmental Non-Erisa Retirement Plan.

Background

The Township seeks to revise the aforementioned plan to acknowledge the previous service of specific employees with the Southwest Michigan Building Authority. This adjustment, effective January 1, 2024, will encompass credit for eligibility service, vesting service, and service necessary for contribution allocation requirements.

Information Provided

Please see the attached Amendment to the Charter Township of Oshtemo Governmental Non-Erisa Retirement Plan.

Core Values

Integrity

**AMENDMENT TO THE
CHARTER TOWNSHIP OF OSHTEMO
GOVERNMENTAL NON-ERISA RETIREMENT PLAN**

This Amendment to the Charter Township of Oshtemo Governmental Non-ERISA Retirement Plan (the "Amendment") is made effective as of January 1, 2024 by Oshtemo Charter Township (the "Township").

WHEREAS, the Township has adopted and maintains the Charter Township of Oshtemo Governmental Non-ERISA Retirement Plan, as most recently amended and restated effective as of January 1, 2022 (the "Plan");

WHEREAS, the Plan permits the Township to amend the Plan at any time; and

WHEREAS, the Township now desires to amend the Plan to recognize prior service with Southwest Michigan Building Authority by certain employees.

NOW, THEREFORE, effective as of January 1, 2024, the Plan is hereby amended in the manner hereinafter set forth:

Items 10.3.c.i. and 10.3.c.ii. of the Plan's Adoption Agreement are elected, such that Section 10.3. of the Plan's current Adoption Agreement shall read as follows:

10.3 SERVICE WITH OTHER EMPLOYERS

- a. Service with predecessor organization be credited:
 - i. Only as required by law (when the Employer maintains plan of Predecessor Employer)
 - ii. Regardless of whether Employer maintains plan of predecessor and subject to the limitations set forth below
- b. Service with an Employer prior to its becoming part of the controlled group will be credited. The following will be credited:
 - i. Vesting Service
 - ii. Eligibility Service
 - iii. Service for purposes of meeting any applicable contribution allocation requirements

c. Prior service with employers specified below is credited for the following purposes:

	Eligibility Service	Vesting Service	Service for Contribution Allocation Requirements
i. Employer Name: <u>Southwest Michigan Building Authority</u>	1. <input checked="" type="checkbox"/>	2. <input checked="" type="checkbox"/>	3. <input checked="" type="checkbox"/>

ii. The following limitations apply to service credited under the Plan for employment with another employer:

A. Only employment with the specified employer *prior to* the date specified below is included.

1. Employer Name: Southwest Michigan Building Authority Date: December 31, 2023

B. Only employment with the specified employer *on or after* the date specified below is included.

1. Employer Name: _____ Date: _____

2. Employer Name: _____ Date: _____

3. Employer Name: _____ Date: _____

4. Employer Name: _____ Date: _____

C. Only employment with the specified employer while in the specified class is included.

1. Employer Name: _____ Eligible Employee Group: _____

2. Employer Name: _____ Eligible Employee Group: _____

3. Employer Name: _____ Eligible Employee Group: _____

4. Employer Name: _____ Eligible Employee Group: _____

(The employee groups identified above must be clearly defined.)

IN WITNESS WHEREOF, this Amendment to the Plan has been executed by the undersigned on this 25 day of April, 2024.

Cheri Bell
Cheri Bell, Township Supervisor

41535587.1/105577.00003

Memorandum

Date: 14 May 2024
To: Township Board
From: Sara Feister, Human Resources Director
Subject: Ordinance Enforcement Officer Job Description Revisions



Objective

Requesting Board approval of the proposed Ordinance Enforcement Officer job description revisions.

Proposed Motion

Motion to approve the Ordinance Enforcement Officer job description revisions.

Background

In preparation for addressing the future staffing needs of the Ordinance Enforcement department, the job description was reviewed by HR & the Ordinance Enforcement Department. The job description has not been reviewed or revised since 2017. The suggested changes capture the full scope of the Ordinance Enforcement Officer position.

Information Provided

1. Ordinance Enforcement Officer job description REDLINE
2. Ordinance Enforcement Officer job description CLEAN COPY

Core Values

Public Service, Professionalism

CHARTER TOWNSHIP OF OSHTEMO POSITION DESCRIPTION

Position Title: **ORDINANCE ENFORCEMENT OFFICER**

General Summary:

Under the general direction of the Supervisor's office is responsible for the administration and enforcement of all Township Ordinances.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, sit, walk, talk, climb, and hear. The employee is required to climb stairs, stoop, kneel and crouch and must be able to drive a motor vehicle. The employee must have the ability to clearly hear and use telephones, be able to communicate with the public in English and write and issue citations. The employee must be able to type and use office computer software for reporting and communication purposes.

Typical Responsibilities:

- ~~1. Administers and enforces all Township Ordinances; issues violation notices, municipal ordinance violation notices, and assists in preparation of court cases. May be required to appear in court to provide testimony and/or evidence.~~
- ~~2. Works with Ordinance Violation Bureau administrator for collection of fines and other related information.~~
- ~~3. Receives related complaints from the public and provides information regarding ordinances.~~
- ~~4. Performs continuous observation of the Township for violations of permits, codes, and ordinances.~~
- ~~5. Performs inspections of construction for setback compliance.~~
- ~~6. Works with related Township, County and State agencies, such as the Health Department, drain office, and road agencies.~~
 1. Provides proactive enforcement and responds to complaints of property maintenance code violations including blight, garbage/refuse, weeds/grass, signage, zoning, and other applicable ordinances.
 2. Conducts on-site inspections of properties to determine conformity with applicable codes and ordinances.
 3. Enforces a variety of codes and ordinances by conferring with property owners, issuing warnings, violations, and correction notices, and following established methods of progressive action.
 4. Conducts enforcement activities in a fair and consistent manner. Interviews parties to a complaint or violation, and otherwise investigates complaints in a comprehensive and unbiased manner. Seeks voluntary compliance, where possible.

Effective Date: ~~10/24/2017~~05/14/24

**CHARTER TOWNSHIP OF OSHTEMO
POSITION DESCRIPTION**

5. Documents the facts and procedures of ordinance violation incidents, using standardized written reports of findings and photographs when appropriate. Prepares summary reports of activities as requested and completes other administrative requirements as necessary.
6. Performs follow-up functions, including re-inspections, logging of complaints/activities, monitoring the status of citations, and notifying involved parties of status.
7. Explains, interprets, and provides guidance regarding property maintenance codes, permit processes, Township ordinances, and related functions to the public and property owners.
8. Assists in preparing cases for court proceedings. Prepares documentation for the Township's legal counsel and testifies concerning specifics of cases.

The above statements are intended to describe the general nature and level of work being performed. They are not to be constructed as an exhaustive list of all duties performed.

Employment Qualifications:

DRIVERS LICENSE REQUIREMENT: Must maintain a current Michigan motor vehicle operator's license without restrictions (other than corrective lenses requirement).

EDUCATION: High school diploma or equivalent.

EXPERIENCE: Two (2) years ordinance-related work

LICENSE/CERTIFICATION: While no licensing or certification is required, would be expected to attend educational events pertaining to the position.

Required Knowledge, Skills, & Abilities:

1. Strong interpersonal skills.
2. Ability to work efficiently with limited supervision.
3. Ability to establish effective working relationships and use good judgement, initiative and resourcefulness when dealing with property owners, the public, other professional contacts, and municipal officials.
4. Ability to gather and analyze data for the purpose of preparing accurate and timely reports, letters, and responses to requests for information.

These qualifications represent guidelines; alternative qualifications may be substituted if sufficient to perform the duties required by this position.

**CHARTER TOWNSHIP OF OSHTEMO
POSITION DESCRIPTION**

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2. Conducts on-site inspections of properties to determine conformity with applicable codes and ordinances.
3. Enforces a variety of codes and ordinances by conferring with property owners, issuing warnings, violations, and correction notices, and following established methods of progressive action.
4. Conducts enforcement activities in a fair and consistent manner. Interviews parties to a complaint or violation, and otherwise investigates complaints in a comprehensive and unbiased manner. Seeks voluntary compliance, where possible.
5. Documents the facts and procedures of ordinance violation incidents, using standardized written reports of findings and photographs when appropriate. Prepares summary reports of activities as requested and completes other administrative requirements as necessary.
6. Performs follow-up functions, including re-inspections, logging of complaints/activities, monitoring the status of citations, and notifying involved parties of status.
7. Explains, interprets, and provides guidance regarding property maintenance codes, permit processes, Township ordinances, and related functions to the public and property owners.
8. Assists in preparing cases for court proceedings. Prepares documentation for the Township's legal counsel and testifies concerning specifics of cases.

The above statements are intended to describe the general nature and level of work being performed. They are not to be constructed as an exhaustive list of all duties performed.

Effective Date: 05/14/24

**CHARTER TOWNSHIP OF OSHTEMO
POSITION DESCRIPTION**

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2. Ability to work efficiently with limited supervision.
3. Ability to establish effective working relationships and use good judgement, initiative and resourcefulness when dealing with property owners, the public, other professional contacts, and municipal officials.
4. Ability to gather and analyze data for the purpose of preparing accurate and timely reports, letters, and responses to requests for information.

These qualifications represent guidelines; alternative qualifications may be substituted if sufficient to perform the duties required by this position.

Effective Date: 05/14/24

Memorandum



Date: May 6, 2024
To: Township Board
From: Jodi Stefforia
Subject: Housing Readiness Incentive Grant opportunity

Objectives

MOTION: I make the motion to direct the Planning Director to apply for a \$50,000 Housing Readiness Incentive grant from the Michigan State Housing Development Authority.

Background

Michigan State Housing Development Authority (MSHDA) created the Housing Readiness Incentive grant program earlier this year. The goal of the grant program is to help communities position themselves to increase the housing supply and affordability and support their regional housing partnership's action plan.

Grant funds may be used for a variety of activities including zoning ordinance text amendments, master plans, etc. I would envision applying the grant funds to the master plan effort already underway as well as toward subsequent text amendments that implement the Housing Plan. Oshtemo is well-positioned to take additional steps that facilitate an increase in the overall supply and affordability of housing in the Township.

The maximum grant award is \$50,000; there is no match requirement. Funds are being awarded first come first serve. Approximately \$1.37M remains to be awarded. Grants have an initial term of 24 months.

Information Provided

Please see the attached copy of the Housing Readiness Incentive grant program web page.

Core Values

Sustainability.

Memorandum



Date: April 26, 2024
To: Township Board
From: Sierra Lucas, Paralegal – Legal Department
Subject: Issuance of the Industrial Facilities Tax Exemption Certificate for Faraday Defense Corporation & Faraday Properties LLC

Objectives

MOTION: I make the motion to approve the issuance of the Industrial Facilities Tax Exemption Certificate for Faraday Defense Corporation & Faraday Properties LLC.

Background

- Faraday Defense Corporation & Faraday Properties LLC has filed an application with the Township for an Industrial Facilities Tax Exemption Certificate and paid the \$500 processing fee.
- The said real property improvements are located within an “Industrial Development District” created by the Township Board of the Charter Township of Oshtemo on April 9, 2024.
- The real property improvements located in Section 25 of the Township, commonly known as, Unit 3 of The Western Michigan University Business, Technology, and Research Park 2, Kalamazoo, Michigan, 49009, are projected to commence on or about February 1, 2025.
- The proposed real property improvements are expected to have a high likelihood of generating new job opportunities, with an estimated creation of 15-18 positions within a two-year span.
- The total cost of the project is estimated at approximately \$15,008,750.00.

Information Provided

Attached is the proposed Resolution for the Issuance of the Industrial Facilities Tax Exemption Certificate for Faraday Defense Corporation & Faraday Properties LLC., and the accompanying application.

Core Values

Public Service

CHARTER TOWNSHIP OF OSHTEMO
KALAMAZOO COUNTY, MICHIGAN

EXCERPT OF MINUTES OF REGULAR BOARD MEETING
HELD MAY 14, 2024

A regular meeting of the Township Board of the Charter Township of Oshtemo was held at the Oshtemo Township Hall on Tuesday, May 14, 2024, commencing at 5:30 p.m.

Members Present:

Members Absent:

Also present were James W. Porter Township Attorney, residents and property owners of the Township.

The next order of business was consideration of the issuance of the Industrial Facilities Tax Exemption Certificate for Faraday Defense Corporation & Faraday Properties LLC in Section 25 of Oshtemo Charter Township commonly known as unit 3 of The Western Michigan University Business, Technology, and Research Park 2, Kalamazoo, Michigan, 49009. It was reported that the notice of the hearing on the request had been published in the *Kalamazoo Gazette* on May 2, 2024, and had been mailed to the President of the subject property, Jason DeVries, and Faraday Defense Corporation & Faraday Properties LLC. The Affidavit of the foregoing was filed as part of the records of the meeting.

Representatives of Faraday Defense Corporation & Faraday Properties LLC were present and described the nature of the contemplated project for the premises.

RESOLUTION FOR ISSUANCE OF THE INDUSTRIAL FACILITIES TAX
EXEMPTION CERTIFICATION FOR FARADAY DEFENSE CORPORATION &
FARADAY PROPERTIES LLC

WHEREAS, Faraday Defense Corporation & Faraday Properties LLC, at approximately unit 3 of The Western Michigan University Business, Technology, and Research Park 2, Kalamazoo, Michigan, 49009, within the Township, has applied under the provisions of 1974 PA 198, as amended (M.C.L. 207.551 et seq), for an Industrial Facilities Tax Exemption Certificate with respect to its proposed land and building cost located upon the following described property in Land Section 25, in Oshtemo Charter Township:

PARCEL 3905-25-430-010

UNIT 3, THE WESTERN MICHIGAN UNIVERSITY BUSINESS, TECHNOLOGY AND RESEARCH PARK 2, A CONDOMINIUM ACCORDING TO THE MASTER DEED RECORDED IN INSTRUMENT NO. 2020-006484, AND ANY AMENDMENTS THERETO, AND DESIGNATED AS KALAMAZOO COUNTY CONDOMINIUM SUBDIVISION PLAN NO. 293, TOGETHER WITH RIGHTS IN THE GENERAL COMMON ELEMENTS AND LIMITED COMMON ELEMENTS AS SET FORTH IN THE ABOVE MASTER DEED, AND AS DESCRIBED IN ACT 59 OF THE PUBLIC ACTS OF 1978, AS AMENDED.

SUBJECT TO SURVEY.

SUBJECT TO ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD.

WHEREAS, the real property improvements are projected to commence on or about February 1, 2025; and

WHEREAS, the said real property improvements are located within an “Industrial Development District” created by the Township Board of the Charter Township of Oshtemo on April 9, 2024, in accordance with said Act 198 as amended; and

WHEREAS a public hearing on the application for an Industrial Facilities Tax Exemption Certificate was conducted on May 14, 2024; and

WHEREAS, that the proposed real property improvements are calculated to have a reasonable likelihood to create new employment, with an estimated job creation of 15-18 employees in two years, as the result of this project, and not merely the transferring of employment from one or more local governmental units of the State to Oshtemo Charter Township; and

WHEREAS, the aggregate state equalized value of the real and personal property exempt from *ad valorem* taxes under 1974 PA 198, as amended, including the requested exemption of said Faraday Defense Corporation & Faraday Properties LLC, does not exceed five percent (5%) of the sum of the state equalized valuation of the Charter Township of Oshtemo, and the aggregated state

equalized valuation exemption from *ad valorem* taxes under said Act for real and personal property will not have the effect of substantially impeding the operation of any local government unit, nor of impairing the financial soundness of any affected taxing unit.

NOW, THEREFORE, BE IT RESOLVED, that the requested Industrial Facilities Tax Exemption Certificate be hereby improved to become effective May 14, 2024, and that, accordingly, for the next twelve (12) years, the Industrial Facility Tax upon new land improvements and buildings shall be determined by multiplying one-half (1/2) of the total mills levied as *ad valorem* taxes for each of said twelve (12) years and by all taxing units within which such a facility is situated by the state equalized valuation of the facility, excluding the land which shall be separately assessed and taxed in accordance with the general *ad valorem* tax law

IT IS FURTHER RESOLVED that the requested Industrial Facilities Tax Exemption Certificate be hereby improved to become effective May 14, 2024, and that, accordingly, for the next six (6) years, the Industrial Facility Tax upon new personal property shall be determined by multiplying one-half (1/2) of the total mills levied as *ad valorem* taxes for each of said six (6) years and by all taxing units within which such a facility is situated by the state equalized valuation of the facility, excluding the land which shall be separately assessed and taxed in accordance with the general *ad valorem* tax law

IT IS FURTHER RESOLVED that Faraday Defense Corporation & Faraday Properties LLC, shall pay an application fee in the amount of \$500.00 to the Township, which fee does not exceed the actual cost of processing the application, or two percent (2%) of the total property taxes abated under the Act, whichever is less.

BE IT FURTHER RESOLVED, that the Township Clerk forward the application of said Faraday Defense Corporation & Faraday Properties LLC, together with the within Resolution and any other

necessary supporting documents, to the Michigan State Tax Commission for approval and issuance of an Industrial Facilities Tax Exemption Certificate in accordance with said 1974 PA 198, as amended.

Motion was made by _____ and seconded by _____ to adopt the foregoing resolution.

Upon roll call vote, the following voted "Aye":

The following voted "Nay": None

The following member was absent: None

The Supervisor declared the motion passed and the Resolution adopted.

Dusty Farmer, Clerk
Oshtemo Charter Township

CERTIFICATE

The undersigned, as Clerk of Oshtemo Charter Township, certifies that the foregoing Resolution was duly adopted by the Township Board at a regular meeting of the Township Board held on May 14, 2024, at which meeting a quorum was present and set forth in the aforesaid Excerpt of a portion of the minutes of said meeting upon a roll call vote; that first-class mail written notice was sent to said applicant and to each taxing unit having ad valorem tax jurisdiction over said land and facility; and the meeting was noticed and held in compliance with the Michigan Open Meetings Act as required by law and statute provided.

Dusty Farmer, Clerk
Oshtemo Charter Township

Michigan Department of Treasury
1012 (Rev. 09-22), Page 1 of 4

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7491.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date Received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Faraday Defense Corporation		▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 873, 3441, 3449, 3643	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) Unit 3, WMU BTR Park 2, Kalamazoo, MI 49009		▶ 1d. City/Township/Village (indicate which) Oshtemo Township	▶ 1e. County Kalamazoo
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		▶ 3a. School District where facility is located Kalamazoo Public	▶ 3b. School Code 39010
		4. Amount of years requested for exemption (1-12 Years) Twelve (12) Years	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

SEE EXHIBIT A

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ 13,500,000 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ 1,508,750 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ 15,008,750 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)		
Real Property Improvements	▶ 02/01/2025	01/31/2027	▶ <input type="checkbox"/> Owned	<input checked="" type="checkbox"/> Leased
Personal Property Improvements	▶ 06/01/2026	01/31/2027	▶ <input checked="" type="checkbox"/> Owned	<input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 14

▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 15-18

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)

b. TV of Personal Property (excluding inventory)

c. Total TV

▶ 12a. Check the type of District the facility is located in:

Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit)

04/09/2024

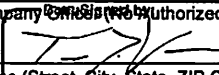
▶ 12c. Is this application for a speculative building (Sec. 3(8))?

Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Kyle Sischo	13b. Telephone Number (616) 862-1669	13c. Fax Number	13d. E-mail Address ksischo@Partnerholdings.
14a. Name of Contact Person Ruth Peterman	14b. Telephone Number (269) 267-3586	14c. Fax Number	14d. E-mail Address rpeterman@partnerholdin
▶ 15a. Name of Company Officer (No Authorized Agents) Jason DeVries			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number	15d. Date 4/26/2024
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 5912 Venture Park Dr, Kalamazoo, MI 49009		15f. Telephone Number (269) 271-3510	15g. E-mail Address j0devri1@protonmail.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		16c. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

For faster service, email the completed application and additional required documentation to PTE@michigan.gov.

An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

EXHIBIT A
FORM 1012 - SECTION 5

Faraday will construct a cutting-edge professional facility encompassing offices, research & development laboratories, and manufacturing spaces, spanning two floors with a total area of approximately 68,000 SF, including 20,000 SF of office and 48,000 SF of R&D, manufacturing, and shipping areas.

The primary aim for this newly constructed facility is to serve as the hub for the research, design, engineering, development, manufacturing, and distribution of their innovative products. As the global headquarters, this site will foster collaboration among the teams dedicated to the creation of advanced EMP and EMF secure bags, cases, and enclosures.

These specialized electronic solutions will play a pivotal role in safeguarding data for a wide array of clientele, ranging from private enterprises to institutions such as public schools, universities, military, coastguard, and various government entities at the local and federal levels.

Moreover, in addition to the construction of the new building and associated leasehold improvements, Faraday Defense Corporation is poised to make substantial investments in personal property including furniture, fixtures, and equipment totaling \$1,508,750 as delineated in Exhibit B, Section 2 of our application.

**EXHIBIT B
OSHTEMO TOWNSHIP – FORM 1012 APPLICATION INFORMATION**

1. Legal Description of Property

Located in Section 25, T.2 S., R. 12 W. Oshtemo Charter Township, Kalamazoo Michigan, Parcel 3905- 25-430-010, Unit 3, The Western Michigan University Business, Technology and Research Park 2, a Condominium according to the Master Deed recorded in Instrument No. 2020-006484, and any amendments thereto, and designated as Kalamazoo County Condominium Subdivision Plan No. 293, together with rights in the general common elements and limited common elements as set forth in the Master Deed, and as described in Act 59 of the Public Acts of 1978, as amended.

2. Personal Property Requirements

Below is a list of expected personal property investments related to building improvements, machinery, furniture, fixtures, and equipment. These items are subject to changes in scope and pricing between the date of application and final occupancy.

	Estimate	Estimated
	Cost	Install Date
Mezzanine	\$ 137,500	6/1/2026
3 Tesla Charging Stations	\$ 104,500	8/1/2026
Anechoic Lab Room w/ Vestibule (20' x 30')	\$ 407,000	10/1/2026
Lab Control Room	\$ 77,000	10/1/2026
Antennas & Testing Equipment	\$ 104,500	11/1/2026
Shipping Conveyor	\$ 247,500	11/1/2026
EMC Bench	\$ 11,000	12/1/2026
Pallet scale & shipping wrapper	\$ 13,750	12/1/2026
Laser Printer	\$ 66,000	1/1/2027
Lab FF&E	\$ 66,000	1/1/2027
Hi-lo	\$ 44,000	1/31/2027
Branding & Marketing Equipment	\$ 55,000	1/31/2027
Furniture, Fixtures, & Equipment - General	\$ 175,000	1/31/2027
Total Personal Property	\$ 1,508,750	

3. Real Property Requirements

Building construction has not commenced as of the date of the application. The site plan has been approved and the final pre-construction design & bid is in process.

4. Lease Agreement

The lease agreement is in draft form and is subject to final construction costs. The term of the lease will be beyond 12 years and the tenant (Faraday Defense Corporation) will be subject to an absolute net lease, including the full cost of real and personal property taxes.

Memorandum



Date: May 10, 2024
To: Township Board
From: Anna Horner, P.E., Public Works Director
Subject: S 2nd St Special Assessment District

Objective

Board approval to *set the district* for road improvements on S 2nd Street from L Ave to KL Ave and *schedule the hearing on the assessment roll* for the same.

MOTION: I make the motion to approve the Resolution on 2nd St Special Assessment District and the Resolution Scheduling Hearing on Assessment Roll for 2nd St Special Assessment District.

Background

The residents of 2nd St between KL Ave and L Ave contacted the Township and Road Commission in 2020 about pursuing a special assessment district (SAD) for paving this section of roadway which is one the only gravel segments of road in Oshtemo and the only segment of gravel that is a through street. Since then, many positive efforts have occurred to best support these types of requests and initiatives by residents. With the new road millage, the Capital Improvements Committee (CIC) worked to update the Road Assessment Policy which was approved by the Board in 2022. This provides the Township the opportunity to be more proactive in its efforts to sustainably manage the local road conditions, provide network improvements and support safety projects.

Based on a recommendation from the CIC the Township Board approved a 6-year term with the same interest rate methodology used for other infrastructure financing agreements (water and sewer) for this SAD. The interest rate methodology is as follows “a rate of interest equal to the home mortgage rate set by Fannie Mae on January 1 of each year based upon the Loan Level Price Adjustment (LLPA) matrix table 1 for all eligible mortgages, using an average credit score of 660-679, and a loan to value range of 80-85%, plus .5%, not to exceed the maximum rate allowed by law.”. For 2024, this equates to 2.625% and will be a fixed rate for the duration of the term.

In determining the assessment roll for cost allocations, the Township met with residents for feedback and internally reviewed with the Assessor, Supervisor, Public Works Director, and Attorney to formulate a proper assessment within Public Act 188. Main considerations were typical zoning lot sizes for residential developments, value apportionment, and benefit proportionality. *The final recommendation from staff is a front foot fee with a maximum of 200’ which results in a generally equal assessment per parcel.*

The costs are based on engineers’ estimate of quantities and costs and the final quantities will be based on as-built construction. The final completion date is August 2, 2024, and the final cost will be provided by the Road Commission prior to October when winter tax bills are generated. Typically, the final costs do come under the estimate, however there is always the possibility of an increase for a particular item. Final costs will be split with the Township and residents accordingly and reflected in the final assessments to the residents.

Information Provided

Resolution
Engineer’s Estimate of Cost (1/26/24)
Draft Assessment Calculation
Map of District/Project Plans

Core Values

Public Service, Sustainability, Professionalism, Integrity, Fiscal Stewardship

7275 W. Main Street, Kalamazoo, MI 49009, (269) 216-5220, Fax (269) 375-7180, www.oshtemo.org

Public Act 188 of 1954 Proceedings
OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN

Excerpts of minutes of regular meeting of the Township Board of the Township of Oshtemo held at the Township Hall within the Township on May 14, 2024, commencing at 5:30pm

RE: 2ND ST. SPECIAL ASSESSMENT DISTRICT

Members Present:

Members Absent:

The Supervisor stated that the next order of business was the consideration of the improvement and plans for paving the 2nd St. Special Assessment District, the estimate of costs for the project, the Special Assessment District proposed to be created for the recovery of such costs and the petitions for the same.

The Clerk reported that proper notice of the hearing on this matter had been published in the Kalamazoo Gazette on May 2, 2024, and had been mailed by first class mail to each property owner within the proposed Special Assessment District as shown on the current tax rolls of the Township on April 29, 2024. Affidavits of the publication and mailing of these notices were then presented and filed as a part of the records of the meeting.

The Supervisor next called for any objections or comments to the petitions for the project, the proposed improvements, the plans thereof, the estimate of costs of \$273,075.59 and the proposed Special Assessment District within which costs were to be assessed as described in the notice of the hearing.

The Supervisor opened the public hearing to call for citizen input which was as follows:

After some further discussion, the following preamble and resolution were, upon motion, submitted by _____ and supported by _____ for adoption:

RESOLUTION ON 2ND ST. SPECIAL ASSESSMENT DISTRICT

WHEREAS, the Township Board of the Township of Oshtemo received petitions signed by more than 60 percent of the total frontage of the proposed Special Assessment District described hereinafter, and accordingly, determined to proceed under the provisions of PA 188 of 1954, as amended, to secure plans and estimates of cost together with a proposed Special Assessment District for assessing the costs of the proposed 2nd St. Special Assessment District and to schedule a public hearing upon the same for this date, and

WHEREAS, the plans, estimates of cost and proposed Special Assessment District were filed with the Township Clerk for public examination and notice of the within hearing upon the same was published and mailed in accordance with the law and statute provided as shown by Affidavits pertaining thereto on file with Township Clerk, and

WHEREAS, in accordance with the aforesaid notices, a hearing was scheduled this 14th day of May, 2024, commencing at 5:30pm and all persons given the opportunity to be heard in the matter, and

WHEREAS, as a result of the foregoing, the Township Board believes the project to be in the best interest of the Township and of the District proposed to be established therefore:

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

- 1.) That this Township Board does hereby determine that the petitions for the 2nd St. Special Assessment District were properly signed by the record owners of land whose frontage constitutes more than 60 percent of the total frontage upon the proposed improvement.
- 2.) That this Township Board does hereby approve the plans for the 2nd St. Special Assessment District as prepared and presented by the Township's Registered Engineer and her estimate of costs for the completion thereof of \$273,075.59.
- 3.) That this Township Board does hereby create, determine and define as a Special Assessment District to be known as 2nd St. Special Assessment District within which the costs of such improvements shall be assessed according to benefits, the following described area within said Township:

All properties abutting 2nd St between KL Ave and L Ave in Section 19 of Oshtemo Charter Township.

- 4.) That on the basis of the foregoing, this Township Board does hereby direct the Supervisor and the Assessing Officer to make a Special Assessment Roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the Special Assessment District as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the Special Assessment District. When the same has been completed, the Supervisor or Assessing Officer shall affix thereto her certificate stating that it was made pursuant to this resolution and that in making such Assessment Roll, she has, according to her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.
- 5.) That all resolutions and parts of resolution insofar as they conflict with the provisions of the within resolutions be and the same are hereby rescinded.

Upon roll call votes, the following voted "Aye":

The following voted "Nay":

The Supervisor declared the motion carried and the resolution duly adopted.

The Supervisor then reported that she, in anticipation of the foregoing resolution, had completed the Assessment Roll in accordance therewith and had attached thereto her certificate as required by said resolution. The Assessment Roll was then received and filed with the office of the Township Clerk.

The following preamble and resolution were then submitted upon motion of _____ and supported by _____.

RESOLUTION SCHEDULING HEARING ON ASSESSMENT ROLL FOR 2ND ST. SPECIAL ASSESSMENT DISTRICT

WHEREAS, the Supervisor and Assessing Officer of the Township has, in accordance with resolution of the Township Board and the laws and statutes pertinent thereto, prepared a Special Assessment Roll in the total amount of \$273,075.59. Covering all the parcels of land in the 2nd St. Special Assessment District, according to the relation of the benefit to each parcel of land to the total benefit to all parcels of land in such Special Assessment District, according to the relation of the benefit to each parcel of land to the total benefit to all parcels of land in such Special Assessment District and has affixed thereto her certificate as required by said resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

- 1.) That said Special Assessment Roll shall be filed with the Township Clerk and shall be available for public examination during regular working hours of regular working days from the present date until the public hearing upon the same and shall further be examined at such public hearing.
- 2.) That the Township Board shall meet at 5:30 pm on May 28, 2024, at the Township Hall located at 7275 West Main St., within the Township, to review such Special Assessment Roll and hear any objections thereto.
- 3.) That the Township Clerk shall cause notice of such hearing and the filing of such Assessment Roll to be published twice in the Kalamazoo Gazette, a newspaper of general circulation in the Township prior to the date of the hearing with the first publication being not less than 10 days prior to the hearing and shall further cause notice of such hearing to be mailed by first class mail to all owners of or persons interested in property within the 2nd St. Special Assessment District as shown on the current Assessment Roll of the Township also at least 10 days prior to said hearing, all in accordance with law and statute provided.
- 4.) All resolution and parts of resolution insofar as they conflict with the provisions of the within resolution are hereby rescinded.

Upon roll call vote, the following voted “Aye”:

The following voted “Nay”:

The Supervisor declared the motion carried and the resolution duly adopted.

Dusty Farmer, Township Clerk

CERTIFICATE

STATE OF MICHIGAN)
) ss.
COUNTY OF KALAMAZOO)

I, Dusty Farmer, the duly appointed and acting Clerk of the Township of Oshtemo, certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a regular meeting of the Oshtemo Charter Township Board held on May 14, 2024, which meeting was preceded by required notices under the Michigan Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this _____ day of May, 2024.

Dusty Farmer, Township Clerk



Estimate Date: 01/26/24 Estimator: J. Kape Estimate Type: Preliminary
 Municipality: Oshtemo Township
 Location: 2nd Street- L Avenue to KL Avenue
 Project Description: HMA Overlay
 Project Length: 0.50 Miles

Total Area (Syd)	Length (Ft)	Width (Ft)	Length (Ft)	Width (Ft)	Cul-de-sac Area (Sft)
6,453	2,640	22			7,854
Conv Factor (Sft to Syd)					Cul-de-sac Quantity
9					

Description of charge	Application Rate	Estimated Quantities	Units of Measure	Estimated Unit Cost	Estimated Item Cost	Notes
High Shoulder, Remove		53.00	Station	\$65.00	\$3,445	
Pavement Marking		2,640.00	Ft	\$0.12	\$317	
Tree Pruning & Removal		150.00	Ea	\$450.00	\$67,500	
Ditch Cleanout, 6" or less		15.00	Station	\$275.00	\$4,125	
Ditch Cleanout, greater than 6"		10.00	Station	\$450.00	\$4,500	
Culvert, CMP, 12"		140.00	Ft	\$49.00	\$6,860	
Culvert End Section, CMP, 12"		10.00	Ea	\$210.00	\$2,100	
Estimated Nonbillable Cost					\$88,847	
Cost Recovery - Nonbillable (11.18%)					\$9,933	
Total Estimated Nonbillable Cost					\$98,780	

Material Testing		2.00	Ea	\$750.00	\$1,500	
Temporary Traffic Control		1.00	Lump	\$2,000.00	\$2,000	
Aggregate, Gravel, 22A		1,300.00	Ton	\$21.80	\$28,340	4 in Resurface
Driveway Adjust, Concrete		4.00	Ea	\$575.00	\$2,300	
Driveway Adjust, HMA		4.00	Ea	\$250.00	\$1,000	
Mailbox, Adjust		15.00	Ea	\$125.00	\$1,875	
Fine Grading (>5k Syd)		6,453.00	Syd	\$0.95	\$6,130	
Dust Control, Applied	2000 Gal / Mile	2,000.00	Gal	\$0.90	\$1,800	
Shoulder, Gravel, 23A		400.00	Ton	\$14.00	\$5,600	Includes Driveways
Shoulder, Gravel, Placement		53.00	Station	\$35.00	\$1,855	
Cold Milling, HMA Surface, 2" to 4" (<1K Syd)		200.00	Syd	\$5.00	\$1,000	Butt Joints L and KL
Roadside Restoration		53.00	Station	\$225.00	\$11,925	topsoil restoration/ seeding
HMA, 13A Mod, Base		800.00	Ton	\$90.00	\$72,000	Includes driveways/ VG
HMA, 36A Mod, Surface		800.00	Ton	\$90.00	\$72,000	Includes driveways
Fog Seal, Construction Joint		2,640.00	Ft	\$0.11	\$290	
Aggregate, Gravel, 22A		1,000.00	Ton	\$36.00	\$36,000	L Ave Grade Correction
Estimated Billable Cost					\$245,616	
Cost Recovery - Billable (11.18%)					\$27,460	
Total Estimated Billable Cost					\$273,076	

Total Estimated Project Cost	\$371,856
-------------------------------------	------------------

2ND STREET - L AVE TO KL AVE

TaxPIN	Acres	AssessibleFF	FFPercent	TOTAL	PCOMBINED	ONERNAME1	Z_PRIMARY	Signed Petition
05-19-405-020	5.02	336.32	0.06	\$6,602.01	868 S 2ND ST	SMITH CAMERON	AG	
05-19-405-030	2.89	200.00	0.04	\$6,602.01	952 S 2ND ST	CARLSON RICHARD P & KELLIE	AG	X
05-19-405-040	2.89	200.00	0.04	\$6,602.01	1012 S 2ND ST	HABERKORN ALICIA/SMITH GILES M	AG	X
05-19-405-050	2.89	200.00	0.04	\$6,602.01	1076 S 2ND ST	RENDON JAMES & JOANNA R	AG	
05-19-405-060	2.89	200.00	0.04	\$6,602.01	1132 S 2ND ST	FRAAZA ADRIENNE & BRIAN	AG	X
05-19-430-012	10.37	870.40	0.17	\$6,602.01	955 S 2ND ST	HEYTEK EVONNE L & STEVEN R	RR	X
05-19-430-020	6.25	274.00	0.05	\$6,602.01	1255 S 2ND ST	HARRISON RICHARD & TERESA	RR	X
05-19-430-031	6.18	274.00	0.05	\$6,602.01	1275 S 2ND ST	CLARK MICHAEL J & TERESA ANN	RR	X
05-19-470-010	9.98	690.00	0.13	\$6,602.01	10384 W L AVE	WOLF TODD M & KRISTEN M TRUST	RR	
05-19-470-025	2.89	200.00	0.04	\$6,602.01	1372 S 2ND ST	KAPLAN DANEE & RICHARD	AG	X
05-19-470-035	2.89	200.00	0.04	\$6,602.01	1256 S 2ND ST	HARDING JEFF B & KATHLEEN G	AG	X
05-19-470-045	2.89	200.00	0.04	\$6,602.01	1314 S 2ND ST	BARNES MARK L & MARIA A	AG	X
05-19-470-055	2.89	200.00	0.04	\$6,602.01	1376 S 2ND ST	LAWRENCE PETER	AG	
05-19-480-002	6.21	274.00	0.05	\$6,602.01	1325 S 2ND ST	GARLOCK GARY L & ANN E	RR	X
05-19-480-009	6.24	274.00	0.05	\$6,602.01	1355 S 2ND ST	ONDERLINDE ALEX & SARAH	RR	X
05-19-480-011	1.83	330.00	0.06	\$6,602.01	1385 S 2ND ST	PETERSEN JAMES C & WENDY E TRUST	RR	
05-19-480-015	1.15	165.00	0.03	\$5,446.65	10198 W L AVE	WILLIAMS BRIAN L & TRACY L	RR	
05-19-480-020	0.91	165.00	0.03	\$5,446.65	1401 S 2ND ST	ELLIS SANDRA LEE LIVING TRUST	RR	

parcel count = 18 5252.72 100% \$ 116,525.40

60%

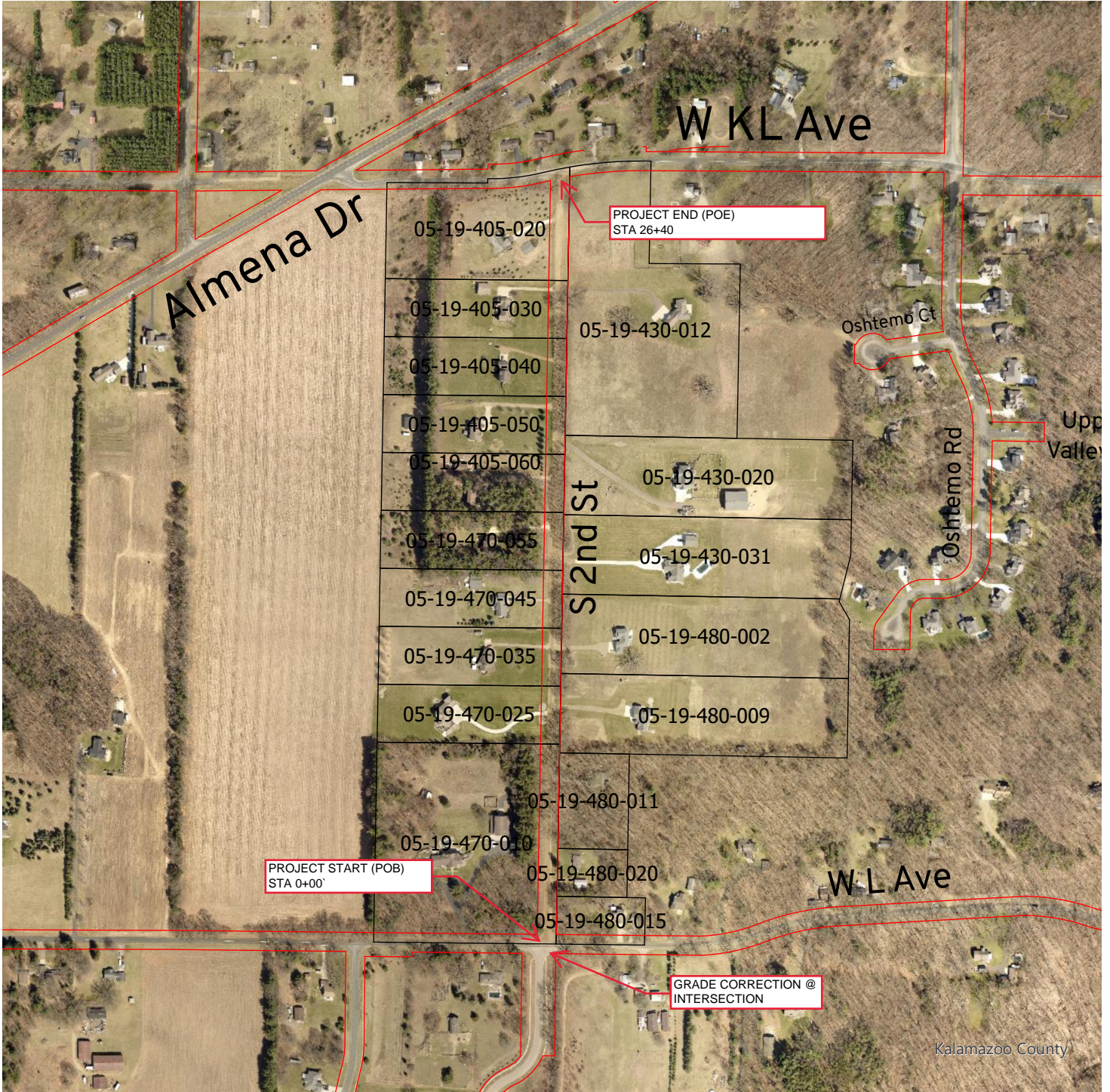
Total Front Foot w/ 200' MAX 3,530
 Cost per FF \$ 33.01

ENGINEER'S ESTIMATE BY RCKC 1/26/24

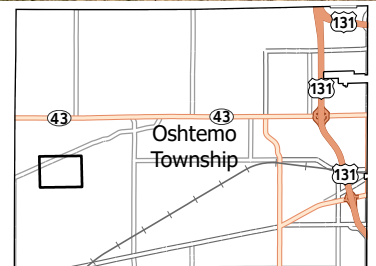
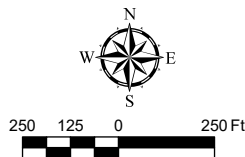
Total Nonbillable cost (RCKC) \$ 98,780.00
 Total Billable Cost \$ 273,076.00
 Total Township Contribution \$ 156,550.20 57%
 Total Resident Assessment \$ 116,525.40 43%

Charter Township of Oshtemo

S 2ND STREET - L AVE TO KL AVE PROJECT PLANS



Parcels



This map is for reference purposes only. While it is intended to be an accurate graphic representation, its accuracy cannot be guaranteed. Any conclusions or information derived from this map are at the users sole risk.

Memorandum



Date: May 14th, 2024
To: Township Board
From: Zach Pearson, Public Works Project Manager
Subject: Fairlane Plat Streetlights (Wildemere St, Fairgrove St. Strathmore St. and Mansfield St.)

Objective

Update the Board on streetlight project coordination and receive a resolution authorizing changes to the standard light contract with Consumers Energy.

Proposed Motion: I move to adopt the resolution to authorize Consumers Energy to make changes to the standard lighting contract for Oshtemo Township and to approve allocating \$11,142.00 for the project.

Background

Public Works staff have worked with Consumers Energy to identify neighborhoods for streetlight conversions and upgrades. The goal of the project is to convert existing high pressure sodium lights (HPS) to more efficient light emitting diode (LED) lights and to install additional lights to achieve the recommended light spacing. The Fairlane plat was chosen as an area to complete a conversion and upgrade project to coincide with upcoming sanitary sewer expansion. This neighborhood currently has 9 HPS lights that should be converted, and it is recommended that 8 additional lights be installed.

Public Works has budgeted for streetlight conversions and upgrades for 2024 and this project is within the budget. It is recommended that the project move forward prior to the sanitary sewer expansion to avoid any potential price increases.

STATEMENT OF WHAT YOU ARE ASKING BOARD TO APPROVE

Resolution authorizing Consumers Energy to make changes to the standard lighting contract.

Attachments

Fairlane Plat Consumers Energy packet
Resolution

Core Values

Sustainability
Fiscal Stewardship



A CMS Energy Company

CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., Lansing, MI 48906-4754

June 5, 2023

NOTIFICATION #:
1065624493

OSHTEMO TOWNSHIP
7275 W MAIN ST
KALAMAZOO, MI 49009-8210

REFERENCE: WILDEMERE ST, KALAMAZOO

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:	\$ 11,142.00
Winter Construction Costs:	\$ -
Installation Charge:	\$ -
Additional Costs	
Total Estimated Cost:	\$ 11,142.00
Less Prepayment Received:	\$ -
Total Estimated Cost Due:	<u>\$11,142.00</u>

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:
Gabriel Poletti at 810-760-3485



A CMS Energy Company

Dear New Electric Customer:

Thank you for your request for electric service. In order to expedite your request and meet your schedule, we have developed the following list of items requiring action by you (Customer Responsibilities). These requirements must be met before we can install your service.

CUSTOMER RESPONSIBILITIES

- 1) Service Location: A copy of our design document may be included in your customer packet. If included, your service entrance equipment should be located at the spot indicated by an "X" as shown on the design document (Form 2804). Install the meter socket 3½ - 5 feet above final grade of this location.
- 2) Meter Socket: Residential metering equipment furnished free of charge, owned and maintained by Consumers Energy includes: meters and one or two position self-contained meter sockets. Contact the company representative assigned to your notification for locations to pick-up the meter socket. For metering installations that require a three or more position self-contained meter socket, the customer will be required to purchase approved meter sockets from a distributor or supplier of their choice.
- 3) Payment: An invoice may be included in your customer packet. If included, the deposit amount on the invoice must be paid prior to installation of your service. Additional charges may apply and will be billed/or a refund issued upon completion of your service installation.
- 4) Site Conditions: The site must be within three (3) inches of final grade before we can install your service. If you have requested an underground service, you will need to clear a 12-foot wide path that is free of building materials, brush, trees, shrubs, etc, along the proposed service route to avoid delays. Our Forestry Department can provide this service for you at an additional charge. For overhead service, nominal line clearing will be provided at no charge. Any extensive line clearing may require additional charges. After your service is installed, we will backfill and place excavated earth over the trench. You are responsible for the final restoration and ensuring that the grading over the trench is at the required level.
- 5) Staking: To avoid damage, you must mark (stake) your existing private underground facilities such as: well, septic systems, sprinkler system, any underground wires, buried LPG tanks, piping, or other unusual buried facilities. These stakes must be apparent when we arrive to install the service. We cannot reimburse you for damage to facilities that are not properly staked. You do not need to stake the utilities' electric, gas or communication lines.
- 6) Mobile Home or Temporary Service: If you requested service to a mobile home or temporary electric service, you will be required to set your own pole or install a pipe for underground service in accordance with Consumers Energy specifications. Contact the Consumers Energy representative assigned to your notification for additional information.
- 7) Construction Repair: If additional line work is required to reach your location due to site conditions or other unusual circumstances, extra charges may be incurred.
- 8) **ELECTRICAL INSPECTION: YOU ARE RESPONSIBLE FOR ENSURING THAT ALL ELECTRICAL PERMITS AND INSPECTIONS ARE OBTAINED BEFORE ANY SERVICE CONNECTIONS CAN BE MADE. WIRINGS MUST COMPLY WITH LOCAL AND STATE ELECTRICAL CODES. NOTE: CAUTION SHOULD BE USED WHEN WORKING INSIDE FUSE PANEL. PANEL MAY BE ENERGIZED AFTER SERVICE IS**
- 9) Additional Charges: Underground services installed during the months of December through April may be subject to an additional charge. Unusual site conditions may also require an additional charge. These charges will be communicated to you in advance of construction.
- 10) Joint Trenching: Discounts for installation of electric and gas service in the same trench (joint trench) are applied in calculating the gas service contribution.
- 11) Usage Rate: Customers are billed at a general service rate while the structure is under construction. If the structure is a home, then the owner of the home, upon receiving a Certificate of Occupancy, should call 1-800-477-5050 to ensure the gas and/or electric rates are changed to an appropriate rate.

Please keep these procedures in a convenient location to review as we proceed with designing your service and constructing the job. If any of the characteristics of the service request are changed and not communicated to us, you may experience delays and/or additional charges.

If you have any questions regarding these requirements please direct inquiries to:

Gabriel Poletti at 810-760-3485

CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., Lansing, MI 48906-4754

PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED	
TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:	
<u>POBoxCEServiceRequest@cmsenergy.com</u>	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input checked="" type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	OTHER:
NOTIFICATION REFERENCE NUMBERS	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1065624493



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT(COMPANY-OWNED) FORM 547**

Contract Number: 100000184687

Consumers Energy Company is authorized as of _____ by the Township of OSHTEMO, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of OSHTEMO, dated 2/1/2013.

Lighting Type: General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 2/1/2013 shall remain in full force and effect.

Contract Number: 103035156878

Consumers Energy Company is authorized as of _____ by the Township of OSHTEMO, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Township of OSHTEMO, dated 10/2/2018.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 10/2/2018 shall remain in full force and effect.

Notification Number(s): 1066244984, 1065624493

Comments: 11502075, 11502076

Township of OSHTEMO

By: _____

(Signature)

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of OSHTEMO, dated 2/1/2013, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of OSHTEMO, dated 10/2/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

STATE OF MICHIGAN
COUNTY OF KALAMAZOO

I, _____, clerk of the Township of OSHTEMO do hereby certify that the foregoing resolution was duly adopted by the

commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: Township

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

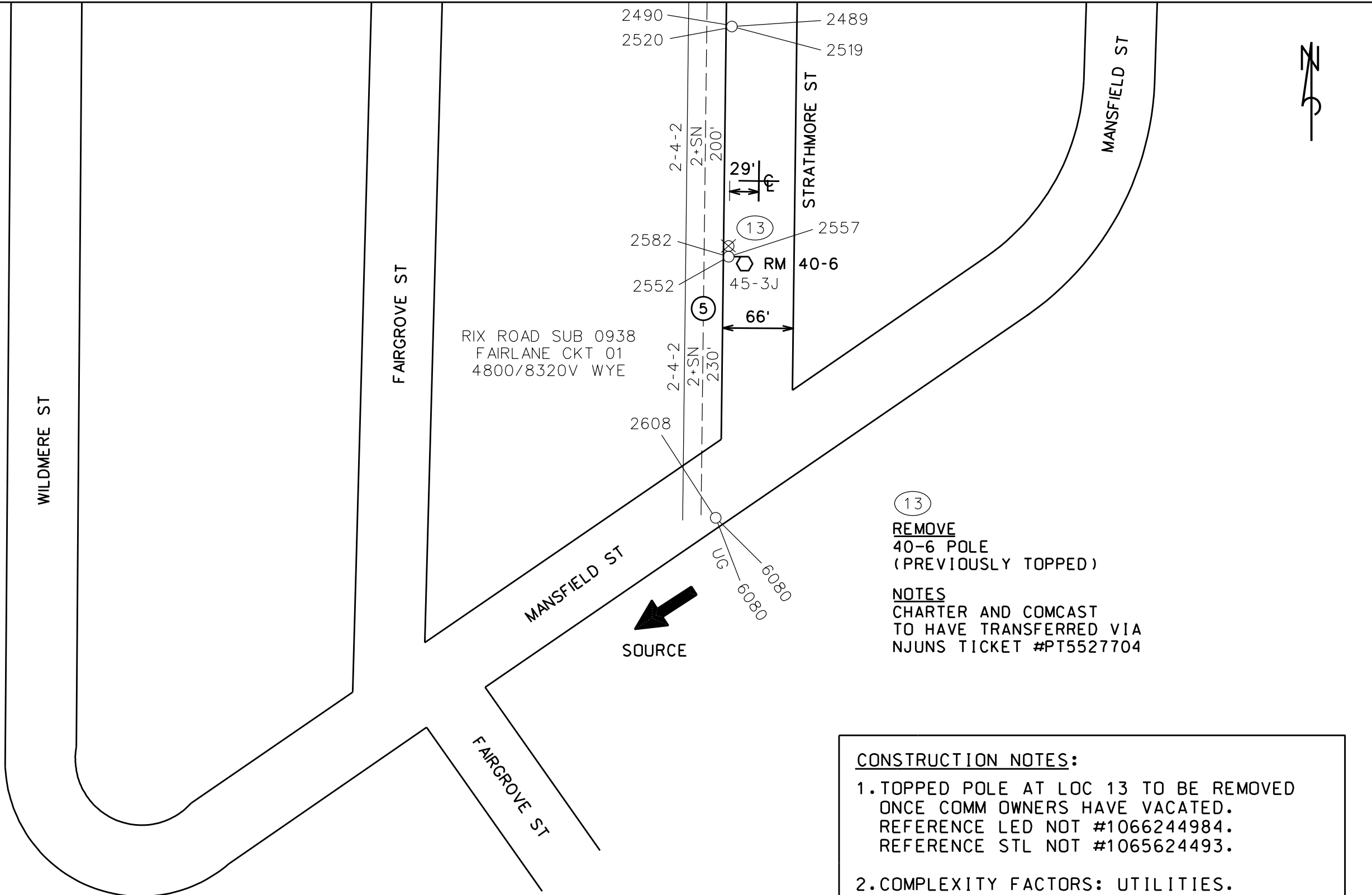
- (7) 100 watt HPS Post Top Traditional to Remove at location 2,4,5,6,15,16,20;
- (2) 100 watt HPS Cobrahead Non-Cutoff to Remove at location 9,12;

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (9) 46 watt LED Post Top Traditional to Install at location 1,3, 2,4,5,6,15,16,20;
- (9) 40 watt LED Cobrahead NA to Install at location 8.10.11.13.14.17.19. 9, 12;

MISS DIG System, Inc.

1-800-482-7171



(13)
REMOVE
 40-6 POLE
 (PREVIOUSLY TOPPED)
NOTES
 CHARTER AND COMCAST
 TO HAVE TRANSFERRED VIA
 NJUNS TICKET #PT5527704

CONSTRUCTION NOTES:
 1. TOPPED POLE AT LOC 13 TO BE REMOVED
 ONCE COMM OWNERS HAVE VACATED.
 REFERENCE LED NOT #1066244984.
 REFERENCE STL NOT #1065624493.
 2. COMPLEXITY FACTORS: UTILITIES.

SUBSTATION RIX ROAD	WD NO. 0938	METER ORDER NUMBER	METER NUMBER	READ	METER LOCATION			
CIRCUIT FAIRLANE	CKT NO. 01	TLM NUMBER 52122614	# OF RODS	OHMS	FAIRGROVE SUB ERET OHL CM NO.100007239620			
<p>A CMS Energy Company ELECTRIC</p>		CE STAKING REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER
		FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		ERET	OHL	1066564520	11502115	
				ECNC	LED	1066244984	11502075	
				ECNC	STL	1065624493	11502076	

JOB PURPOSE: PULL TOPPED POLE AFTER COMM OWNERS HAVE TRANSFERRED TO THE NEW POLE.		
UPSTREAM SECTIONALIZING DEVICE: 805-125A		CONSUMERS ENERGY CONTACTS
LOCATION: NORTH OF STADIUM DR AND FAIRGROVE ST		
DEPARTMENT	NAME	NUMBER
COORDINATOR DESIGNER	GABRIEL S POLETTI MICHAEL BERTAPELLE	810-241-8179 989-600-3647



1
INSTALL
1-2/C-10CU SEC x15'
TRENCH x15'
14' FG GREY STLT POLE
FIGURE 42-211-1
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2

2
INSTALL
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
REMOVE
POST TOP TRAD HPS 100W W/PC

3
INSTALL
4TAP SEC PED
FIGURE 64-40-1
1-2/C-10CU SEC x15'
TRENCH x15'
14' FG GREY STLT POLE
FIGURE 42-211-1
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
NOTES
MAINTAIN MINIMUM 4'
FROM FIRE HYDRANT

4
INSTALL
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
REMOVE
POST TOP TRAD HPS 100W W/PC
NOTES
52' FROM CENTER OF CUL-DE-SAC

12
INSTALL
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
REMOVE
POST TOP TRAD HPS 100W W/PC
NOTES
52' FROM CENTER OF CUL-DE-SAC

11
INSTALL
16' BRKT
40W LED COBRAHEAD
(25' MTG HT)
FIGURE 42-102-1
FIGURE 42-103-1

10
INSTALL
16' BRKT
40W LED COBRAHEAD
(25' MTG HT)
FIGURE 42-102-1
FIGURE 42-103-1

9
INSTALL
40W LED COBRAHEAD
(25' MTG HT)
FIGURE 42-102-1
REMOVE
100W HPS COBRAHEAD

5
INSTALL
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
REMOVE
POST TOP TRAD HPS 100W W/PC
NOTES
24' TO FAIRGROVE ST CENTERLINE
33' TO CROSS BEND CT CENTERLINE

6
INSTALL
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
REMOVE
POST TOP TRAD HPS 100W W/PC

8
INSTALL
16' BRKT
40W LED COBRAHEAD
(25' MTG HT)
FIGURE 42-102-1
FIGURE 42-103-1

20
INSTALL
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
REMOVE
POST TOP TRAD HPS 100W W/PC
NOTES
52' FROM CENTER OF CUL-DE-SAC

19
INSTALL
60X DE
FIGURE 23-302-1 DETAIL A
16' BRKT
40W LED COBRAHEAD
(25' MTG HT)
FIGURE 42-102-1
FIGURE 42-103-1
NOTES
COMM TO TRANSFER DOWN POLE
TO 20' ABOVE GROUND TO MAKE
ROOM FOR 60X AND STLT
COMCAST TO TRANSFER VIA
NJUNS TICKET #PT5527704

18
INSTALL
60X DE
FIGURE 23-302-1 DETAIL A

17
INSTALL
16' BRKT
40W LED COBRAHEAD
(25' MTG HT)
FIGURE 42-102-1
FIGURE 42-103-1
20K-P-8-R1
FIGURE 22-405-1 DETAIL B

15
INSTALL
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
REMOVE
POST TOP TRAD HPS 100W W/PC
NOTES
52' FROM CENTER OF CUL-DE-SAC

15
INSTALL
POST TOP TRAD LED 46W W/PC
FIGURE 42-215-2
REMOVE
POST TOP TRAD HPS 100W W/PC

14
INSTALL
16' BRKT
40W LED COBRAHEAD
(25' MTG HT)
FIGURE 42-102-1
FIGURE 42-103-1

13
INSTALL
45-3 POLE
PTP
FIGURE 23-102-1 DETAIL A
WR x3
D=10" O"
FIGURE 23-303-1 DETAIL A
16' BRKT
40W LED COBRAHEAD
(25' MTG HT)
FIGURE 42-102-1
FIGURE 42-103-1

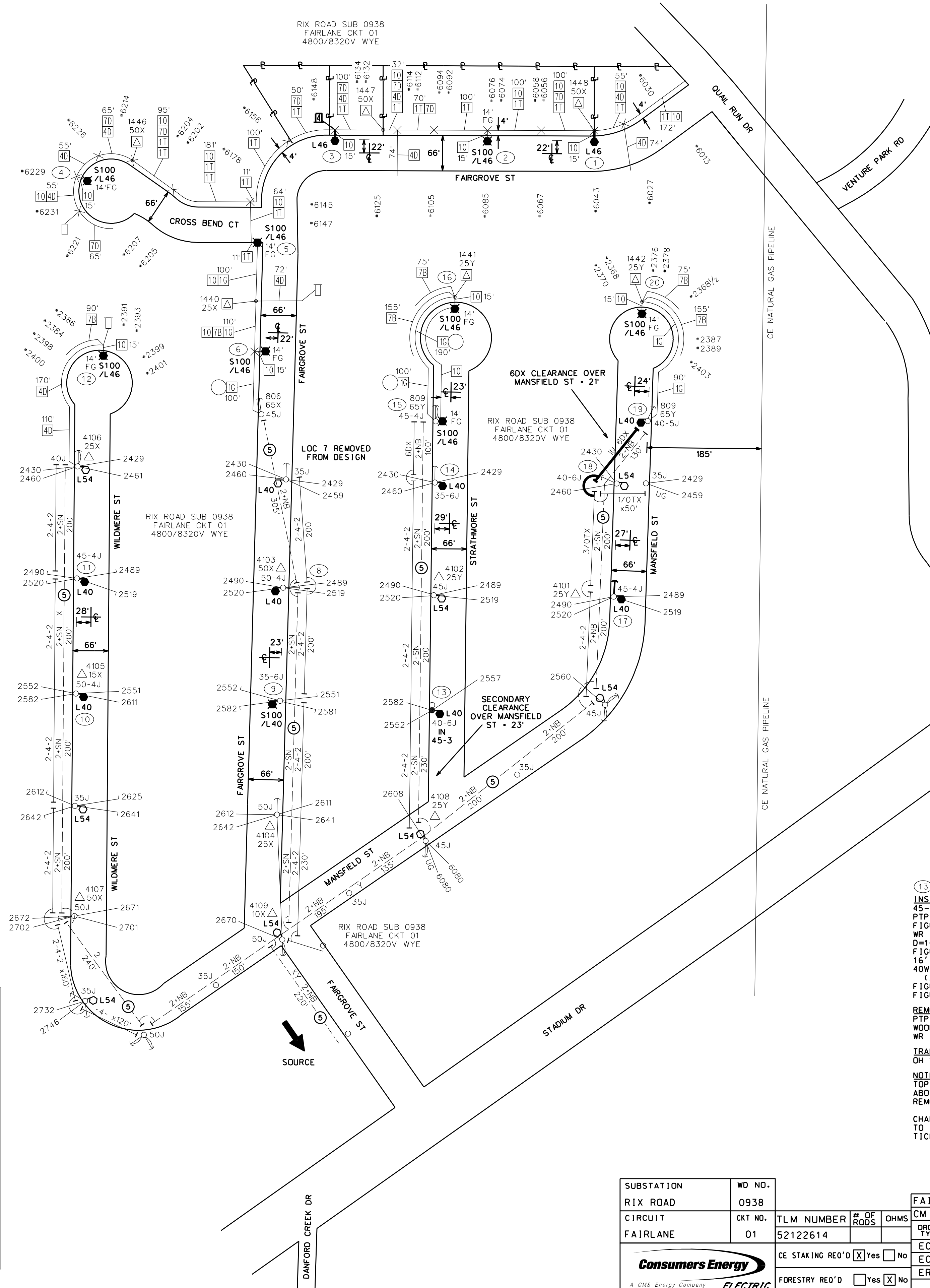
REMOVE
PTP
WOOD POLE TOP EXTENSION
WR x3
TRANSFER
OH SERVICE x3

NOTES
TOP EXISTING POLE 1'
ABOVE COMM LINES; TO BE
REMOVED @ LATER DATE

CHARTER AND COMCAST
TO TRANSFER VIA NJUNS
TICKET #PT5527704

CAUTION!
TRANSMISSION PIPELINE IN AREA.
PIPELINE OWNER: CONSUMERS ENERGY CO
PIPELINE OWNER CONTACT INFO:
NAME: KEVIN COUTURIER
ADDRESS: 2380 LINCOLN ST., EAST TAWAS, MI 48730
PHONE: 989-574-7538
SPECIAL NOTES: NATURAL GAS PIPELINE

CONSTRUCTION NOTES:
1. OUTAGES REQUIRED - SCHEDULING TO NOTIFY
LOC 3: 6148 & 6156 FAIRGROVE ST
LOC 13: 2552, 2557 & 2582 STRATHMORE ST
2. COMPLEXITY FACTORS: CONFINED SPACE, UTILITIES.



UNDERGROUND LEGEND

- Single-phase primary
 - Open wye primary
 - Three-phase primary
 - Single-phase secondary
 - Combination light and power secondary
 - Three-phase power secondary
 - Single-phase service
 - Combination lighting and power service
 - Three-phase power service
 - Streetlighting conductor (2/C-10 CU)
 - Streetlighting conductor (2/C-8 AL)
 - Covered neutral conductor for ducts
 - Streetlighting conductor (3/C-1/0 AL)
- CONDUIT
 [P2] 2" Plastic [P3] 3" Plastic [P4] 4" Plastic [P6] 6" Plastic
 [S2] 2" Steel [S3] 3" Steel [S4] 4" Steel [S5] 5" Steel [S6] 6" Steel
- [BR3] Bore3" Hole [BR4] Bore4" Hole [BR6] Bore6" Hole
- PROP. ELEC. CONDUCTORS ONLY
 --- PROP. ELEC. AND GAS LINES ONLY
 --- PROP. GAS LINE ONLY
 --- PROP. ELEC., GAS AND TELECOMMUNICATIONS
 --- EXIST. ELEC. CONDUCTORS ONLY
 --- EXIST. GAS LINE ONLY
 --- FUTURE ELECTRIC TRENCH

- CABLE MATERIAL AND SIZE
- No 2 AL cable, 175 mils, 15KV, or secondary.
 - No 1/0 AL cable, 175 mils, 15KV, or secondary.
 - No 3/0 AL cable, 175 mils, 15KV, or secondary.
 - 350 kcmil AL cable, 175 mils, 15KV, or secondary.
 - 500 kcmil copper cable, 175 mils, 15KV, or secondary.
 - 750 kcmil AL cable, 175 mils, 15KV, or secondary.
 - 1000 kcmil AL cable (175 mils tree-retardant INS, 25KV, jacketed).
 - No 1/0 stranded AL cable, 280 mils, 28KV.
 - No 3/0 stranded AL cable, 280 mils, 28KV.
 - 750 kcmil AL cable, 280 mils, 28KV.
 - Cable joint.
 - 350 kcmil AL cable, 260 mils, 25KV.
 - Marker to locate cable.
 - Refer to Note on Drawing, N1 for Note 1, etc.
 - No 1/0 AL, solid cable, 280 mils, 28KV.
 - No 1/0 AL stranded cable 280 mils, 28KV, jacketed.
 - No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, jacketed.
 - 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
 - 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.
 - 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
 - 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.
- EX: [3R] - No. 1/0 solid AL cable for three-phase primary
 [3G40] - No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary
 --- CONDUCTOR CHANGE

STATION	WD NO.	METER ORDER NUMBER	METER NUMBER	READ	METER LOCATION
RIX ROAD	0938				
CIRCUIT	CKT NO.	TLM NUMBER	# OF RODS	OHMS	
FAIRLANE	01	52122614			
SUBSTATION		FAIRGROVE SUB ECNC LED		JOB PURPOSE:	
CIRCUIT		CM NO. 100007239620		MUNICIPALITY REQUESTING NEW AND UPGRADED STREETLIGHTS.	
ORDER TYPE		ORDER NUMBER	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER
CE STAKING REO'D <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		ECNC LED	1066244984	11502075	
FORESTRY REO'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		ECNC STL	1065624493	11502076	
		ERET OHL	1066564520	11502115	
		UPSTREAM SECTIONALIZING DEVICE:		CONSUMERS ENERGY CONTACTS	
		805-125A		DEPARTMENT NAME NUMBER	
		LOCATION: NORTH OF STADIUM DR AND FAIRGROVE ST		COORDINATOR NAME NUMBER	
				GABRIEL S POLETTI 810-241-8179	
				MICHAEL BERTAPPELLE 989-600-3647	
SHEET D SHEET 1 OF 1		SCALE P=120'		KALAMAZOO CO OSHTEMO TWP T 02S R 12W SEC. 26	



**OSHTEMO TOWNSHIP
7275 W MAIN ST
KALAMAZOO MI 49009-8210**

Amount Due: \$11,142.00
Please pay by: June 19, 2023

Invoice Number	9325001154
PO Number	
PO Date	
Bill Date	06/05/23

Account: 3000 2124 2270

WILDEMERE ST KALAMAZOO - STREETLIGHTING - NOTIFICATION NUMBER (s): - - - - - 1065624493 -

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-LED	2.0 EA	\$390.00	\$780.00
Electric Streetlights-LED	7.0 EA	\$100.00	\$700.00
Electric Streetlights-Trench	1.0 EA	\$105.00	\$105.00
Electric Streetlights-Removal	1.0 EA	\$9,557.00	\$9,557.00
TOTAL DUE:			\$11,142.00

See Page 2 for Payment Options.
Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

INVOICE QUESTIONS - Contact: Gabriel Poletti -810-760-3485 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.



CONSUMERS ENERGY
CEM Support Ctr - Lansing RM 122
530 W Willow St
Lansing, MI 48906-4754

PREPAYMENT REQUEST

Account: 3000 2124 2270

Amount Due: \$11,142.00
Please pay by: June 19, 2023
Enclosed:

6 330034149864 000011142007 0000 2056 2 300021242270

Ways to pay your nonenergy bill:



Same-day payment
ConsumersEnergy.com

Discover® MasterCard®
Visa® or eCheck



Same-day payment
866-329-9593

Discover® MasterCard®
Visa® or eCheck



By mail

Check, money order

Consumers Energy
Payment Center
P.O. Box 740309
Cincinnati, OH 45274-0309



In person

Cash, check, card
or money order

Varies by authorized payment location

Fee may apply

GO-READY Checklist Natural Gas & Electric Request



Thank you for contacting Consumers Energy for your energy needs. This form is required to schedule your service installation, retirement, or alteration. Consumers Energy will contact you one to two days before our scheduled arrival. If it is deemed that any of the requirements are not met upon our arrival, Consumers Energy reserves the right to reschedule your job.

Please return completed Checklist either (1) by E-mail: poboxceservicerequest@cmsenergy.com (preferred) or (2) by Fax: 517-374-2424.

If neither option is available, you can mail a completed application to Consumers Energy Service Request, Rm. 122, 530 W Willow St, Lansing MI 48906-4754

Notification #: 1065624493

Service Address: WILDEMER ST, KALAMAZOO

Please check all requirements on the checklist below before returning this document. Providing accurate information upon completion when submitting your form helps assure construction execution upon crew arrival.

	<u>YES</u>	<u>N/A</u>
1. Has your payment been submitted to Consumers Energy?	<input type="checkbox"/>	<input type="checkbox"/>
2. Has your gas meter location been clearly marked, and/or your electric meter socket properly installed at the agreed upon location (service installation or alteration)?	<input type="checkbox"/>	<input type="checkbox"/>
3. Has your electric meter been inspected and approved by the local city/township inspector?	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the site at rough grade?	<input type="checkbox"/>	<input type="checkbox"/>
5. Is a 12' wide path clear of debris and construction equipment?	<input type="checkbox"/>	<input type="checkbox"/>
6. Site Ready Photo. Include photo with Checklist.	<input type="checkbox"/>	

Making Consumers Energy aware of any customer-owned, underground facilities present, by clearly identifying and indicating the facility location reduces the risk of damages. Locate or expose any privately owned underground facilities or buried obstructions including, but not limited to:

	<u>YES</u>	<u>N/A</u>		<u>YES</u>	<u>N/A</u>
Septic tank (Existing or future)	<input type="checkbox"/>	<input type="checkbox"/>	Underground yard lighting	<input type="checkbox"/>	<input type="checkbox"/>
Drain field (Existing or future)	<input type="checkbox"/>	<input type="checkbox"/>	Sprinkler systems	<input type="checkbox"/>	<input type="checkbox"/>
Well (Existing or future)	<input type="checkbox"/>	<input type="checkbox"/>	Electronic dog fences	<input type="checkbox"/>	<input type="checkbox"/>

Other: _____

These facilities must be marked with stakes, spray paint, or flags. Consumers Energy and/or its agents will not be held responsible for damage that occurs to customer-owned underground facilities that are not properly located and marked before service installation.

After services are installed, excavation will be backfilled. Final restoration is your responsibility.

Thank you for your partnership!

Printed Name: _____

Signature: _____

Date: _____

OSHTEMO CHARTER TOWNSHIP
KALAMAZOO COUNTY, MICHIGAN

**RESOLUTION AUTHORIZING CONSUMERS ENERGY COMPANY TO MAKE
CHANGES IN THE LIGHTING SERVICE AS PROVIDED IN THE STANDARD LIGHT
CONTRACT DATED FEBRUARY 1, 2013**

MAY 14, 2024

WHEREAS, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Oshtemo, dated February 1, 2013, in accordance with the Authorization for Change in Standard Lighting Contract dated May 14, 2024.

WHEREAS, RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Oshtemo, dated October 2, 2018, in accordance with the Authorization for Change in Standard Lighting Contract dated May 14, 2024,

NOW THEREFORE BE IT RESOLVED, the Oshtemo Charter Township Clerk, Dusty Farmer, is authorized to execute such authorization for change on behalf of the Township;

A motion was made by _____, and seconded by _____, to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The following were Absent:

The following Abstained:

The Moderator declared the motion carried and the Resolution duly adopted.

Dusty Farmer, Clerk
Oshtemo Charter Township

CERTIFICATE

STATE OF MICHIGAN)
) ss.
COUNTY OF KALAMAZOO)

I, Dusty Farmer, the duly appointed and acting Clerk of the Township of Oshtemo, certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a regular meeting of the Oshtemo Charter Township Board held on May 14, 2024, which meeting was preceded by required notices under the Michigan Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

IN WITNESS WHEREOF, I have hereto affixed my official signature on this ___ day of May, 2024.

Dusty Farmer, Clerk
Oshtemo Charter Township