



BUILDING DEPARTMENT FEE SCHEDULE

This fee schedule applies to building permits, plan reviews, and miscellaneous fees.
 Trade permits (Electrical, Mechanical, and Plumbing) have their own fee schedules listed within
 the application forms.

Building Permit Base Fee

Building Valuation Data (BVD)	Base Fee
Non-Refundable Application Fee	\$50
\$1 to \$2,000	\$75
\$2,001 to \$10,000	\$75 plus \$8 per \$1,000 over \$2,000
\$10,001 to \$100,000	\$165 plus \$3 per \$1,000 over \$10,000
\$100,001 to \$500,000	\$435 plus \$2 per \$1,000 over \$100,000
\$500,001+	\$1,235 plus \$3 per \$1000 over \$500,000
Inspections	One inspection is included in the base fee. Additional inspections are \$100 each.
Notes: The base permit fee is rounded to the nearest whole dollar.	

Flat-Rate Residential Fees

Item	Fee
Swimming Pools	\$100
Swimming Pool Barriers	\$100
Re-Roofing / Re-Siding (Each)	\$225
Demolition	\$125
Mobile Home Foundation Only	\$75
Mobile Home Setup (Applicable M/E/P permits must be obtained separately)	\$125
Window and Door Replacements (No change in size)	\$125
Solar Panel Installations	\$150

Flat-Rate Commercial Fees

Item	Fee
Demolition Under 5,000 Sq. Ft.	\$125
Demolition Over 5,000 Sq. Ft.	\$125 + \$0.07 per Sq. Ft. over 5,000 Sq. Ft.
Monument Signs (Each)	\$100

Miscellaneous Fees

Item	Fee
Large Format Copies *Fees rounded to nearest whole dollar.	All Sizes (18x24, 24x36, 36x48): <= 15 pages: \$2.00 per Page > 15 pages: \$2.15 per Page
Standard Format Copies *Fees rounded to nearest whole dollar.	All Sizes (8.25x11, 8.25x14, 11x17): <= 10 pages: No Charge > 10 pages: \$0.10 per page
Notice of Violation / Stop Work Order Posted	\$50
Street Address Sign – Standalone Request	\$15
Residential Certificate of Occupancy (Includes Street Address Sign)	\$65
Commercial Certificate of Occupancy	\$50
Shipping / Postage Costs	Actual

Commercial Maintenance Annual Permit Fees

Item	Fee
Annual Permit Set Up Fee	\$250
Per Inspection (1 Hour Maximum)	\$75

Temporary Certificates of Occupancy

Item	Fee		
Residential Projects	\$250 + Refundable Cash Surety (See Table)		
Commercial Projects	\$500 + Refundable Cash Surety (See Table)		
Extension Request	\$250 per Request (Non-Refundable)		
Refundable Cash Surety Table	Occupancy Group	Calculated Amount	OR Minimum
	R-3, U	BVD * 0.0055	\$2,000
	R (Not Including R-3), I	BVD * 0.0040	\$10,000
	A, B, E, F, H, M, S	BVD * 0.0300	\$10,000

Commercial Plan Review Fees

We frequently engage third-party plan reviewers to complete commercial plan reviews in whole or in part. While we strive to ensure that our published plan review fees represent an accurate picture of the cost of a given plan review, we do not control the billing practices of our third-party reviewers. It is our policy to bill no less than the actual cost incurred for a plan review performed by a third-party.

Building (Non-Structural) Plan Review Base Fees

Building Valuation Data (BVD)	Base Plan Review Cost
\$1 to \$375,000	\$450
\$375,001 to \$3,000,000	BVD * 0.0012
\$3,000,001 to \$6,000,000	$\$3,600 + ((\text{BVD} - 3,000,000) * 0.0005)$
\$6,000,001+	$\$5,100 + ((\text{BVD} - 6,000,000) * 0.00035)$
Modifications to Base Fee:	
Shell Building	20% Discount on Base Fee
Tenant Space Alterations when Previously Reviewed as Shell Building	50% Discount on Base Fee
High Hazard Occupancies (Group H)	Add 25% to Base Fee
Notes:	
<ul style="list-style-type: none"> For mixed use occupancies, the BVD calculation is based on the primary function of the building. Second reviews are included at no additional charge. Third and later reviews are charged at a rate of \$150.00 per hour. 	

Engineering Plan Review Fees

Item	Plan Review Cost	Minimum Fee
Structural	25% of Base Fee	\$375
Mechanical	25% of Base Fee	\$375
Plumbing	25% of Base Fee	\$375
Electrical	25% of Base Fee	\$375
Energy Conservation	25% of Base Fee	\$375
Notes:		
<ul style="list-style-type: none"> Second reviews are included at no additional charge. Third and later reviews are charged at a rate of \$150.00 per hour. 		

Fire Suppression Automatic Sprinkler System Review Fees

Number of Sprinkler Heads	Plan Review Cost
1 to 15	\$300
16 to 45	\$455
46 to 100	\$615
101 to 200	\$760
201 to 300	\$900
301 to 400	\$1,050
401 to 500	\$1,180
501+	\$1,180 + \$1 per head over 500
Notes: <ul style="list-style-type: none"> • Second reviews are included at no additional charge. • Third and later reviews are charged at a rate of \$250.00 per hour. 	

Fire Alarm System Review Fees

Number of Alarm Devices	Plan Review Cost
1 to 11	\$300
12 to 45	\$440
46 to 75	\$575
76 to 100	\$720
101 to 125	\$865
126 to 150	\$1,000
151+	\$1,000 + \$1.50 per device over 150
Notes: <ul style="list-style-type: none"> • Second reviews are included at no additional charge. • Third and later reviews are charged at a rate of \$250.00 per hour. 	

Special Hazard Fire Suppression Systems Wet Chemical Kitchen Hood

Number of Systems	Plan Review Cost
1	\$440
2	\$580
3+	\$580 + \$115 per system over 2
Notes:	
<ul style="list-style-type: none"> • Second reviews are included at no additional charge. • Third and later reviews are charged at a rate of \$250.00 per hour. 	

Special Hazard Fire Suppression Systems Clean Agent / Carbon Dioxide / Similar

Pounds or Gallons of Suppression Agent	Plan Review Cost
1 to 50	\$440
51 to 100	\$465
101 to 200	\$525
201 to 300	\$620
301 to 400	\$700
401 to 500	\$755
501 to 750	\$825
751 to 1,000	\$920
1,001+	\$920 + \$0.60 per pound over 1,000
Notes:	
<ul style="list-style-type: none"> • Second reviews are included at no additional charge. • Third and later reviews are charged at a rate of \$250.00 per hour. 	