

THE CHARTER TOWNSHIP OF OSHTEMO
Regular Meeting (Virtual)
April 14, 2020
7:00 PM

The Oshtemo Township Board Work Session was held virtually using the Zoom platform. Residents were able to join the meeting through both the Zoom application and by phone. Residents were able to give public comment through email, the Zoom platform, and by phone during the meeting. Supervisor Heiny-Cogswell called the meeting to order at approximately 6:00 PM.

PRESENT:

Supervisor Libby Heiny-Cogswell
Clerk Dusty Farmer
Treasurer Grant Taylor
Trustee Cheri Bell
Trustee Deb Everett
Trustee Zak Ford
Trustee Ken Hudok

Also present were Township Attorney Jim Porter, Public Works Director Marc Elliott, Assistant to Supervisor Josh Owens, and approximately 40 interested people (both through the Zoom platform and by phone).

Virtual Meeting Policy & Public Comment Policy Amendment for Virtual Meetings

Josh Owens presented a policy to supplement the Governor's Executive Order to allow virtual Board meetings. This policy would allow the Township Board to hold virtual meetings in accordance with the Executive Order.

Motion by Taylor, second by Ford. Roll call. Motion carried 7-0.

Consent Agenda

- a. Approve Minutes February 25, 2020 Regular Meeting
- b. Receipts and Disbursements
- c. Consideration of Selling Three Fire Department SUVs
- d. Oshtemo Offices Cleaning
- e. Consideration of Participating in the County Hazard Mitigation Plan
- f. DDA COVID19 Emergency Assistance Programs Budget Amendment
- g. Drake Road Path – Safety Project Contract Award
- h. Drake Farmstead Park Budget Amendment
- i. Tax Exemption Ordinance Amendment - Second Reading
- j. Oshtemo Police Protection Contract Amendment to Add Deputies

Trustee Hudok requested to remove items D and G. Trustee Bell requested to remove item F.

Motion by Ford, second by Bell to approve the consent agenda with the requested items removed. Roll call. Motion carried 7-0.

Sanitary Sewer

USDA, Kalamazoo County Environmental Health, Bond Counsel, and Municipal Finance representatives and professionals answered questions and concerns from Board members.

Supervisor Heiny-Cogswell opened public comment. Approximately 6 people spoke, and the Clerk shared emailed correspondence.

Consideration of Hardship Assistance Program & Ordinance

Motion by Heiny-Cogswell, second by Ford to approve the Hardship Assistance Program and Ordinance for first reading and set second reading for either April 28, 2020 or May 12, 2020. Roll call. Motion carried 7-0.

Update on USDA Phase 1 was given throughout the entire discussion. Marc Elliott commented that the bids came in above the estimate and the next step is to work with the design engineer and with the Road Commission to complete value engineering to bring the costs down. Matt Johnson from Fleis and Vandenbrink clarified that there will be an internal pre-construction meeting between staff, the construction company, and the utility companies. The construction-public meeting will be held after the pre-construction meeting and will include neighborhoods receiving sewer so that they may ask questions.

Consideration of Future Sewer Capital Improvement Plan Update

Marc Elliott presented an updated list of sewer projects that are pushed out further than the 2011 plan that has many projects coming up in the next few years. The new maps would clarify that many of the local sewer extensions outside of Phase 1 and 2 would not be considered until 2030/2040.

Motion by Farmer, second by Ford to approve all maps except for page 71 of the packet as the future sewer Capital Improvement Plan update to eventually be included in the Master Plan. Roll call. The motion carried 7-0.

Consideration of 2020 Road Maintenance Projects in Partnership with Kalamazoo County Road Commission Through PAR Program

Supervisor Heiny-Cogswell opened public comment.

Motion by Taylor, second by Ford to approve the local township sewer and water contract for use of PAR funds. Motion carried 7-0.

Motion by Taylor, second by Ford to approve the budget amendment in the amount of \$147,081.47. Roll call. Motion carried 7-0.

Motion by Taylor, second by Ford to approve the 2020 Road Maintenance Projects with KCRC through the PAR program. Roll call. Motion carries 7-0.

Other Township Business

South 8th Street

Motion by Farmer, second by Ford to amend the agreement with the Road Commission for the agreement with Hubbell Roth and Clark to include planning for non-motorized facilities and a budget amendment for \$7,600 from Township carryover. Roll call. Taylor- Yes, Farmer-Yes, Heiny-Cogswell-Yes, Hudok-No, Bell-No, Everett-No, Ford-Yes. Motion carried 4-3

Items removed from consent agenda:

D. Motion by Farmer, second by Ford to approve the new cleaning service. Roll call. Motion carried 7-0.

F. Motion by Hudok, second by Farmer to approve the COVID-19 Small Business Grant Program and a \$100,000 budget amendment for implementation. Roll call. Ford- No. Motion carried 6-1

Supervisor Heiny-Cogswell opened public comment. One person spoke.

Supervisor Heiny-Cogswell adjourned the meeting at approximately 11:47 PM.

Prepared by: Dusty Farmer
Township Clerk

Attested: Libby Heiny-Cogswell
Township Supervisor