

**OSHTEMO TOWNSHIP PLANNING FEES**  
**Adopted 10/12/2021**

Item	Fee
<b>General Fees</b>	
Pre-Application Review	\$500
Meeting Fee: If a Planning Commission, Zoning Board of Appeals, and/or Township Board meeting is required this fee is charged per meeting.	\$500
Resubmissions of revised plans	50% of original fee outlined below (not including escrow)
Resubmissions of revised plans after 90 days or major revisions	100% original fee outlined below (not including escrow)
<b>Development Reviews</b>	
Site Plan Review (commercial/office/industrial)	\$800 + \$75 per acre + \$1,000 escrow
Site Plan Review (residential)	\$800 + \$10 per lot/unit + \$1,000 escrow
Site Plan Review for Cell Towers*	\$1,000
<b>Site Plan Amendment</b>	
Minor (Administrative: construction, relocation or screening walls, fences, waste receptacles, lights, and poles)	\$100
Minor (Administrative: other)	\$400 + \$500 escrow
Major (commercial/office/industrial)	\$800 + \$75 an acre + \$1,000 escrow
Major (residential)	\$800 + \$10 per lots/unit + \$1,000 escrow
Special Exception Use	\$700 + \$50 per acre + \$400 escrow
Special Exception Use Amendment (within 6 months of prior approval)	\$400 + \$50 per acre + \$400 escrow
<b>Plat or Site Condominium</b>	
Step 1 - Preliminary Plan Review – Tentative Approval	\$850 + \$10 per lot + \$1,000 escrow
Step 2 – Preliminary Plan Review – Final Approval	\$500 + \$10 per lot + \$4,500 escrow
Step 3 – Final Plat Review	\$500 + \$10 per lot + \$1,000 escrow
<b>PUD/Open Space Community/Open Space Preservation Residential Development</b>	
Step 1 - Concept Plan	\$1,400 + \$50 an acre + \$1,000 escrow
Step 2- Site Plan	\$1,500 + \$75 an acre + \$1,000 escrow
Amendment to Concept Plan	\$500 + \$400 escrow
<b>Zoning Board of Appeals</b>	
Variance Request	\$500 + \$400 escrow
Ordinance Interpretation	\$200 + \$500 escrow
<b>Signage</b>	
New	\$75 + \$25 for each additional sign
Face Change	\$50 + \$25 for each additional sign
Temporary	\$25 per sign
Agricultural Directional	\$10 per sign

Temporary Outdoor Events	
New (one day)	\$150
New (multiple day)	\$400 + \$400 escrow
Pre-Approved Resubmittal (multiple day)	\$50
Zoning/Master Plan Amendments	
Rezoning	\$700 + \$50 per acre +\$400 escrow
Master Plan Amendment	\$700 + \$1,200 escrow
Zoning Ordinance Text Amendment	\$1,000 + \$500 escrow
Other	
Zoning Verification Letter	\$100
Accessory Building Review (residential)	\$100
Temporary Residence Permit	\$100
Address Request Fee	\$40
Land Division of Parcels	\$150
Re-Description of Parcels, Lots, or Building Sites	\$100
Combination of Parcels, Lots, or Building Sites	\$100

Escrow accounts are intended to cover actual costs incurred by the Township for public notices, engineering, legal, landscape architecture, and any outside consultant fees. If costs exceed the escrow payment, additional funds will be required. Residuals will be returned to the applicant.

\*Per FCC regulations, the charge for wireless communications facilities permits shall not exceed \$1,000 or actual costs, whichever is less.